



KANKAKEE COMMUNITY COLLEGE
District 520

July 15, 2025

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Orr at 5:02 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. William Orr, Chair
Mr. Michael Proctor, Vice Chair
Mr. Brad Hove, Secretary
Mrs. Catherine Boicken
Mr. Michael Kick
Mr. Eric Peterson

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change or amendment to the published agenda.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the June 17, 2025 Board meeting for approval. Motion was made by Mrs. Boicken seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Proctor and seconded by Mr. Kick to approve the July 15, 2025 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payments as presented.

***RENEWAL OF THE PROPERTY, CASUALTY, LIABILITY INSURANCE**

The administration recommended the Board approve the solicitation of bids for the workers compensation, property, casualty and liability insurance programs.

On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding the bid for VMWare annual renewal to SHI in the amount of \$46,237.60. The administration also recommended the Board approve the bid for science supplies as follows: 1) Carolina Biological in the amount of \$5,382.35; 2) Flinn Scientific in the amount of \$564.90; 3) Edvotek in the amount of \$2,919.00; 4) Fisher Scientific in the amount of \$16,489.85; and 5) Mercedes Medical in the amount of \$1,898.64. Motion was made by Mr. Proctor and seconded by Mr. Hove to approve the contract award as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF CANVAS STUDIO VIDEO PLATFORM AGREEMENT

The administration recommended the Board approve the purchase of the Canvas Studio video platform from Instructure Inc. for a three-year term at a total cost of \$27,973. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to approve the video platform agreement as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

APPROVAL AND ADOPTION OF FISCAL YEAR 2026 BUDGET

The administration recommended the Board approve and adopt the fiscal year 2026 budget with the following resolution:

THEREFORE, BE IT RESOLVED that the Fiscal Year 2026 Budget for Kankakee Community College District #520, as received by the Board of Trustees on July 15, 2025, and made available for public inspection, be adopted and put into effect for the period July 1, 2025 through June 30, 2026.

Motion was made by Mr. Hove and seconded by Mr. Proctor to approve and adopt the fiscal year 2026 budget with resolution as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

Dr. Boyd thanked the budget committee who worked hard to understand the needs of the whole college. He thanked VP Nunley and her team for their efforts in creating the balanced budget.

APPROVAL OF RAMP SUBMISSION FY2026 FOR PRIORITY PROJECTS IN THE CAMPUS MASTER PLAN

The administration recommended the Board approve the following priority projects in the Campus Master Plan for FY26 submission to the Resource Allocation Master Plan (RAMP): 1) Activities Center Building Addition & Renovation; 2) renovation to the third floor L Building East; and 3) renovation to the third floor L Building West. Motion was made by Mr. Kick and seconded by Mr. Hove to approve the FY26 RAMP submission of priority projects as presented, and the commitment to estimated local funding in the amount of \$8,653,000. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

RESOLUTION CALLING A PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF TRUSTEES TO SELL \$5,300,000 WORKING CASH FUND BONDS FOR THE PURPOSE OF INCREASING THE WORKING CASH FUND OF THE DISTRICT

The administration recommended the Board adopt the Resolution calling a public hearing concerning the intent to sell working cash fund bonds in the amount of \$5.3 million as described above. Motion was made by Mr. Kick and seconded by Mr. Proctor to adopt the Resolution as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. He thanked Chief Springer and the police department for a successful surprise audit. He also thanked VP Sewell and her team for successfully submitting a Climate and Equitable Jobs Act (CEJA) hub application. Congratulations to two student athletes: Aniya Lewis will play volleyball at the University of Mississippi, and pitcher Peyton Niksch signed with the Milwaukee Brewers. A federal freeze on adult education funds may impact the college's Adult Education programs. Sponsorship packages are available for the KCC Foundation's "Let's Party" fundraising event on September 20; all are invited and may register on the KCC Foundation website.

Trustee Peterson gave an ICCTA report to the Board. He shared that the ICCTA will make the required trustee training available in August 2025.

APPROVAL OF FINANCIAL REPORTS

The administration presented the Reconciled Cash Report for May 31, 2025 and the Investment and Financial Summary Report for June 30, 2025. Motion was made by Mr. Proctor and seconded by Mr. Kick to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$4,217,402.90, twenty-two (22) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$3,387.00 were presented for Board review. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Kick and seconded by Mrs. Boicken to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

The Board went into closed session at 5:22 pm. The Board returned at 5:39 pm. Motion was made by Mr. Hove and seconded by Mr. Kick to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS AS DISCUSSED IN CLOSED SESSION

The consent agenda items as discussed in closed session were presented for approval. Motion was made by Mrs. Boicken and seconded by Mr. Kick to approve the July 15, 2025 Consent Agenda Action Items 1-6 as follows:

- (1) Approval of Employment Matters (including new employment and voluntary resignation)
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Business Partnerships Contracts
- (4) Approval for Payroll and Payment Authorizations to Adult Participant in WIOA Work Experience Program in Kankakee County
- (5) Approval of Revision to the Full-Time Credit Division Overload Summary for Spring 2025
- (6) Approval of Revisions to the Full-Time Faculty Appointments for Summer 2025

On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

ADJOURNMENT


There being no further business to come before the Board, motion to adjourn the Board meeting at 5:40 pm was made by Mr. Proctor and seconded by Mr. Peterson. On roll call, the vote was:

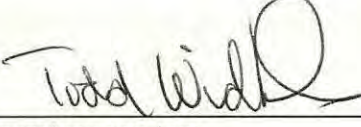
AYES: Boicken, Hove, Kick, Peterson, Proctor, Orr
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:


Chair pro tem


Secretary pro tem